

Approval Date:  
January 24, 2011

MINUTES OF  
THE REGULAR MEETING OF THE  
CITRUS COUNTY HOSPITAL BOARD

**NOVEMBER 15, 2010 9:00 A.M.**

(1) CALL TO ORDER

The regular monthly meeting of the Citrus County Hospital Board of Trustees [CCHB or Hospital Board] was held Monday, **November 15, 2010**, at the Citrus Memorial Hospital Administration Building, 2<sup>nd</sup> floor Boardroom, 502 W. Highland Blvd., Inverness, Florida. The Chairman called the meeting to order at 9:00 A.M.

(2) PUBLISHED MEETING LEGAL NOTICE

*(Agenda & Published Legal notice Copies On File)*

(3) ATTENDANCE

Board Members: V. Upender Rao, MD (Chairperson) Deborah L. Ressler, (Vice Chairperson) and Michael A. Smallridge (Trustee)

Absent Board Members: Deborah Osmond Frankel, Esquire; (Secretary) and James O. Wood; (Trustee)

Also in attendance:

William J. Grant, Esquire, CCHB General Counsel

Vickie LaMarche, CCHB Chief Operating Officer

Harry Kilgore, CCHB Director of Finance

Karla Dozier CCHB Staff

Jerry DeLoach, Citrus Memorial Health Foundation, Inc., COO

Mark Williams, Citrus Memorial Health Foundation, Inc., CFO

George Mavros, Citrus Memorial Health Foundation, Inc., Director of Professional Services

Prestige Court Reporter Services, Jennifer M. Rogers (CMHF, Inc.)

Members of the Public: Chris Van Ormer (Citrus County Chronicle), David Langer (CMHF, Inc.), Rebecca Vaughn, Myrna Grady, Myrna Paul, Randy Weeks, Elizabeth Everts, Joe Chrietberg, and additional members of the public.

(4) APPROVAL OF MINUTES

**MOTION** by Mr. Smallridge, second by Mrs. Ressler to approve the August 23, 2010 Budget Workshop Minutes & Exhibits. The Motion passed unanimously, 3-0.

**MOTION** by Mrs. Ressler, second by Mr. Smallridge to approve the August 23, 2010 Minutes & Exhibits. The Motion passed unanimously, 3-0.

**MOTION** by Mrs. Ressler, second by Mr. Smallridge to approve the September 13, 2010 Budget Workshop Minutes & Exhibits. The Motion passed unanimously, 3-0.

**MOTION** by Mrs. Ressler, second by Mr. Smallridge to approve the September 13, 2010 Minutes & Exhibits. The Motion passed unanimously, 3-0.

The September 29, 2010 Final Budget Hearing Minutes were tabled for the next meeting.

(5) PUBLIC COMMENT

No Public Comment

(6) CORRESPONDENCE

The following correspondence items were received:

- A. 09.16.2010 Stillwell/Grant: Joint Commission Summary
- B. 09.22.2010 Grant/Ferrell: Grant thank you letter to the Citrus County Sheriff's Office for their assistance in the Tax Hearings.
- C. 09.30.2010 Hinkle/LaMarche: Property for Sale/Board of Trustees position.
- D. 10.27.2010 & 11.12.2010 Grant/Campbell/Grant: Campbell allegations.
- E. 10.21.2010 Grant/Stillwell: Grant P.R.R. # 10 through 17.
- F. 10.24.2010 Thurston/Martynowski: Letter to Dr. Rao regarding family hospital stay.
- G. 11.03.2010 Rao/Thurston: CCHB response to Mr. Thurston's letter.

*(Correspondence Copies on File)*

(7) CCHB STAFF REPORT

(a.) Financial Report for August & September 2010: Mr. Kilgore presented the financial report for August & September 2010.

**MOTION** by Mrs. Ressler, Seconded by Mr. Smallridge to accept the Financial Report for August & September 2010 and List of Payees/Invoices.

Following the opportunity for public comment, the Motion passed unanimously, 3-0

(b.) Citrus County Hospital Board Banking RFP: Mr. Kilgore requested that the Board select one of the banks that proposed their services so that the CCHB could move forward. Banking services were awarded to Old Florida National Bank. Discussion ensued regarding full services offered by Old Florida National.

**MOTION** by Mr. Smallridge, Seconded by Mrs. Ressler to award Old Florida National Bank. The Motion passed unanimously, 3-0.

(c.) Citrus County Hospital Board Audited RFQ: Mr. Kilgore informed the Board that State law requires that we have an audit performed each fiscal year. All governmental entities are required to establish an Audit Committee. Mr. Kilgore requested that the Finance committee also become the Audit committee.

**MOTION** by Mr. Smallridge, Seconded by Mrs. Ressler to have the Finance Committee also serve as the Audit Committee. The Motion passed unanimously, 3-0.

(d.) Citrus County Hospital board Forensic Auditing ISQ:

Mr. Kilgore stated that for a forensic audit an individual or firm be selected from the invitation to submit qualifications. The Board was informed that advertisements would be placed in the Tampa and Orlando paper to try and attract a wider range of firms that perform this type of service. Once ISQ's are received a scope of services would be developed that include their charge per hour as well as estimated time frame. Mrs. Ressler inquired as to the time frame and Mr. Kilgore replied that submission dates were set for January 4<sup>th</sup>, 2011.

**MOTION** by Mrs. Ressler, Seconded by Mr. Smallridge to send the ISQ. The Motion passed unanimously, 3-0.

(e.) Compliance Line Update: Ms. LaMarche reviewed two cases that came through the compliance line that Mr. Mavros had found to be in violation of hospital policies. One for HIPPA violations and the other for inappropriate billing to Blue Cross and Blue Shield.

**UNFINISHED BUSINESS:**

(8) INDIGENT CARE SERVICES PROGRAM

Mr. Smallridge discussed the medical bag that he has worked on getting through hospital purchasing services and Medline. Mr. Smallridge would have a sample to be shown at the next Board meeting. Mr. Smallridge suggested that these would be ordered in limited supply. The entities that receive them would discern who they provide these bags to. Brochures and other informational materials can be provided as well.

Mr. Smallridge also discussed creating a position to have someone to go out in the community and sign up citizens that are currently uninsured. Mr. Smallridge stated that community hospitals across the nation have five to ten full time people doing this. Mr. Smallridge referenced the October issue of Trustee magazine and an article that spoke in more detail. (Article attached as an addendum to minutes).

Mr. Smallridge also spoke about the \$500,000 that was to be set aside to reimburse physicians for providing charity care services. Mr. Smallridge asked Mr. Grant to prepare an agreement for the Board to review for physicians who want to participate in the charity care program. Discussion ensued about the potential utilization and organization of potential indigent care program. The Trustees decided that it would be important to glean more information prior to any decisions being made. Trustee staff will gather more information and present it at the next Board meeting.

**MOTION** by Mrs. Ressler, Seconded by Mr. Smallridge to enter in a relationship between DCF and CCHB for a Medicaid sign up, with the understanding that DCF will support the program with \$17,000 grant, and that we do this currently as an ongoing, and in the future if we determine that we need more people, we'll explore other financial options. The Motion passed unanimously, 3-0.

(9) FOUNDATION GOVERNANCE ISSUES / LEGAL

Citrus Memorial Health Foundation, Inc. Default notice dated September 30, 2010 & November 01, 2010:

Mr. Grant informed the Board that another default Notice was served to the Trustee Board on November 1<sup>st</sup>.

\*\*\* RECESS\*\*\*

**NEW BUSINESS:**

(10) EXECUTIVE COMMITTEE MEETING OF THE MEDICAL STAFF

Mr. Grant informed the Board that there was a Medical Executive Committee meeting on October 13<sup>th</sup>. The Executive Committee of the Medical Staff took a vote of no-confidence in the present administration. On October 17<sup>th</sup> there was a letter from Dr. Sanjiv Shah confirming the no confidence vote in Mr. Beaty's ability to lead this administration or the hospital.

In addition Mr. Grant informed the Board that Mr. Clark Stillwell had delivered a letter on October 13<sup>th</sup> whereby the medical staff felt personal intimidation from hospital lawyers. Medical staff bylaws were attached to the letter from the Executive Committee of the medical staff that appeared to be in direct contradiction of what Mr. Stillwell had indicated in his letter of October 13<sup>th</sup>.

Mr. Grant also informed the Board that there has been information that the hospital is considering different types of partnerships and the like. A public records request has been sent to provide any and all documentation pertaining to potential purchase, acquisition or merger. No response has been sent yet.

**(11) CITRUS COUNTY HOSPITAL BOARD/CREI INFORMED CONSENT**

Mr. Grant informed the Board that the rental space that CCHB staff currently occupies is owned by CREI (Citrus Real Estate Investments). Mr. Grant clarified for the Board that the property is wholly owned by his wife Claudia and his partner's wife Deborah Samaryga not Grant and Samargya. Mr. Grant provided an informed consent form that validates that the Trustees have been advised of the ownership of CREI. Mr. Grant provided a copy of a lease agreement for the Trustees to review.

**MOTION** by Mr. Smallridge, Seconded by Mrs. Ressler to sign the Lease Agreement between Citrus Real Estate Investments, LLC., and the Citrus County Hospital Board. The Motion passed unanimously, 3-0.

**(12) AUTHORIZATION OF PAYMENT FOR INCREASE OF TRUSTEE SURETY BONDS**

Mr. Grant informed the Board that our local Bill requires two Surety Bonds, After having inquired with the Surety Bond Company they will not issue two bonds. For this reason the Bonds will be increased from \$5,000 to \$10,000 with no additional cost to the Trustees.

**MOTION** by Mrs. Ressler, Seconded by Mr. Smallridge to increase the Bonds from \$5,000 to \$ 10,000. The Motion passed unanimously, 3-0.

**(13) COMMUNITY AWARENESS**

Mrs. Ressler inquired about the status of the website. Ms. LaMarche informed Mrs. Ressler that the website is up ready. Ms. LaMarche requested bio information from the Trustees to provide for the website. Mrs. Ressler discussed public perception of Board.

**(14) CITRUS COUNTY HOSPITAL BOARD ELECTIONS**

Vice Chair Ressler nominated Dr. V. Upender Rao for Chairman of the Board for the ensuing year.

**MOTION** by Mrs. Ressler, Seconded by Mr. Smallridge

V. Upender Rao, MD.	Chairman
Debbie Ressler, RN.	Vice Chairman
Deborah O. Frankel, Esq.	Secretary/Treasurer

**(15) OTHER**

None

**(16) RECOMMENDED NEXT SCHEDULE MEETING DATE: December 13, 2010 at 8:30 am**

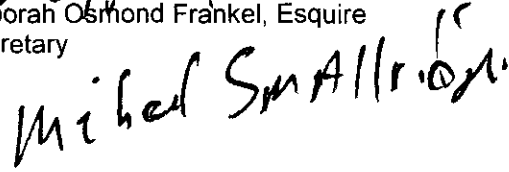
**(17) Adjournment**

**MOTION** by Mrs. Ressler, second by Dr. Rao to adjourn meeting. The Motion was approved unanimously and the meeting adjourned at 11:15 AM

Respectfully Submitted,

  
Deborah Osmond Frankel, Esquire  
Secretary

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Michael Small

11.15.10 Minute "Exhibits Attached":

1. CCHB Financial Report and List of Payees
2. CCHB Agreement with CREI
3. The Massachusetts Mode (Trustee Magazine)